

**WASHINGTON STATE HUMAN RIGHTS COMMISSION
COMMISSION MEETING MINUTES
JULY 27, 2023, AT 9:30AM
CONFERENCE CALL**

ATTENDANCE

Commissioners: Jeff Sbaih, Chair; Luc Jasmin; Guadalupe Gamboa; and Han Tran.

Staff: Andreta Armstrong, Executive Director; Jacqueline StrongMoss, Assistant Director for Enforcement; Kristin Lamson, Assistant Attorney General; Deborah Gonzales, Administrative Services Manager; and Alison Riffer, Commission Clerk.

OPENING AND WELCOME

Chair Sbaih chaired the meeting and called the meeting to order at 9:31AM.

MEETING MINUTES

Commissioner Gamboa moved to approve the May 25, 2023, and June 22, 2023 meeting minutes. Commissioner Tran seconded the motion. There was no discussion.

There were no objections made and the motion was carried.

CASE CLOSURES

Commissioner Tran moved to accept the case closures. Commissioner Gamboa seconded the motion.

Commissioner Gamboa commended the work of Civil Rights Investigator, Riley Wessels.

The Clerk confirmed the Commission had the documents for Hannah, James v. PeaceHealth and Jelinek, Bailey v. Subway (PDF 4). There was no further discussion.

There were no objections made and the motion to accept the case closures was carried.

EXECUTIVE DIRECTOR REPORTING

Director Armstrong reported on the strategies being implemented to reduce the current case backlog.

The Commission is recruiting for investigator and administrative staff positions. The Housing Manager position description has been finalized and recruitment will begin shortly.

The Housing Team has initiated an early resolution process; Director Armstrong will provide the 100-Day Letter template at the next Commission meeting.

COMMISSIONER REPORTING

Commissioner Tran followed up regarding caste discrimination.

AAG UPDATE

AAG Update tabled to Executive Session.

Commissioner Gamboa requested a briefing on the Ostrom Mushroom Farms matter.

PUBLIC COMMENT

None made.

EXECUTIVE SESSION

The Commission moved into Executive Session, to be briefed by AAG Lamson on matters of active litigation, pursuant to RCW 42.30.1101(i). It was anticipated that the session would last until 10:25AM, and that the meeting would reconvene to report out on Executive Session.

Executive Session started at 10:12AM and ended at 10:26AM. There was no action taken.

2023 COMMISSION MEETING SCHEDULE

August 24, 2023, at 9:30AM:	Via Conference Call
September 28, 2023, at 9:30AM:	Via Conference Call
October 26, 2023, at 9:30AM:	Via Conference Call
November 2023:	TBD
December 2023:	TBD

ADJOURN

There being no further business, the meeting adjourned at 10:29AM.

Respectfully submitted by,

Alison Riffer
Commission Clerk