

**WASHINGTON STATE HUMAN RIGHTS COMMISSION  
COMMISSION MEETING MINUTES  
APRIL 25, 2024, AT 10:00AM  
CONFERENCE CALL**

**ATTENDANCE:**

- **Commissioners:** Jeff Sbaih, Chair; Chelsea Dimas\*; Guadalupe Gamboa; Luc Jasmin; and Hân Trần
- **Staff:** Andreta Armstrong, Executive Director; Barbara Harris, Deputy Director; Matt Kernutt, Assistant Attorney General; Jerry Lee, Operations Manager; Deborah Gonzales, Administrative Services Manager; Sonja Craddock, Customer Service Manager; and Alison Riffer, Commission Clerk

\*In attendance, arriving after roll call.

**OPENING AND WELCOME:** The meeting was called to order by Chair Sbaih at 10:01AM.

**MEETING MINUTES:** Commissioner Jasmin moved to approve the March 28, 2024 meeting minutes. Commissioner Gamboa seconded the motion. There was no discussion.

There were no objections made and the motion was adopted.

**CASE CLOSURES:** The following matter was pulled from the agenda during the meeting:

- Juarez, Carmen v. RMISCO, LLC

Commissioner Gamboa moved to approve the case closures, as amended. Commissioner Jasmin seconded the motion. Commissioner Tran recused herself and there was no further discussion.

There were no objections made and the motion to approve case closures, as amended, was adopted.

**EXECUTIVE DIRECTOR REPORTING:**

- Director Armstrong introduced Deputy Director Barbara Harris.
- Director Armstrong briefed the Commissioners on the draft outreach plan; Commissioners may submit any suggestions for potential outreach opportunities to Director Armstrong.
- Director Armstrong has been working with the Attorney General's Office to develop draft policy regarding statements of deferred interest and UVisas and anticipates having language ready for Commissioner review at the May 23<sup>rd</sup> meeting.

**COMMISSIONER REPORTING:**

Commissioner Tran reported on engagement at past and upcoming community events and requested brochures to distribute at future events.

Commissioner Jasmin reported he is embarking on a thirteen-week outreach tour.

Commissioner Dimas reported on engagement at past and upcoming community events.

**AAG UPDATE:** Assistant Attorney General Kernutt introduced himself as the Agency’s assigned AAG and reported that the Attorney General’s Office is already engaged in interviews for AAG Lamson’s replacement.

**PUBLIC COMMENT:** None made.

**OTHER BUSINESS:** Commissioner Tran suggested reordering the Public Comment item and adding a standing New Business item on future agendas. AAG Kernutt will draft written guidance for people offering public comment and Director Armstrong will brief the Commission on public comment at the May 23<sup>rd</sup> meeting.

**2024 COMMISSION MEETING SCHEDULE:**

<b>May 23, 2024, at 10:00AM</b>	Via Conference Call
<b>June 27, 2024, at 10:00AM</b>	Via Conference Call
<b>July 25, 2024, at 10:00AM</b>	Via Conference Call
<b>September 26, 2024, at 10:00AM</b>	Via Conference Call
<b>October 24, 2024, at 10:00AM</b>	Via Conference Call
<b>November TBD</b>	Via Conference Call
<b>December TBD</b>	Via Conference Call

**ADJOURN:** There being no further business, the meeting adjourned at 11:03AM.

Respectfully submitted by,

Alison Riffer  
Commission Clerk