

**WASHINGTON STATE HUMAN RIGHTS COMMISSION  
COMMISSION MEETING MINUTES  
MARCH 28 2024, AT 9:30AM  
CONFERENCE CALL**

**ATTENDANCE:**

- **Commissioners:** Jeff Sbaih, Chair; Guadalupe Gamboa; and Luc Jasmin
- **Staff:** Andreta Armstrong, Executive Director; Kristin Lamson, Assistant Attorney General; Jerry Lee, Operations Manager; Jim Owens, Fair Housing Manager; Deborah Gonzales, Administrative Services Manager; Sonja Craddock, Customer Service Manager; and Alison Riffer, Commission Clerk.

**OPENING AND WELCOME:** The meeting was called to order by Chair Sbaih at 9:31AM.

**MEETING MINUTES:** Commissioner Jasmin moved to approve the February 22, 2024 meeting minutes. Commissioner Gamboa seconded the motion. There was no discussion.

There were no objections made and the motion was adopted.

**CASE CLOSURES:** Commissioner Gamboa moved to approve the case closures. Commissioner Jasmin seconded the motion. Commissioner Gamboa commented on the volume of submitted case closures and commended staff. There was no further discussion.

There were no objections made and the motion was adopted.

**EXECUTIVE DIRECTOR REPORTING:**

- The Agency has been onboarding administrative staff.
- Director Armstrong has been working with the Attorney General's Office to coordinate presentations for the May 23<sup>rd</sup> meeting; see AAG update below.
- No suggestions for potential outreach opportunities were received by staff. Director Armstrong will provide a report on outreach activities; Commissioners may submit any suggestions for potential outreach opportunities to Director Armstrong or bring them forward at the April 25<sup>th</sup> meeting.
- Director Armstrong will coordinate with Chair Sbaih to take any next steps prescribed by the Commissioners' attendance policy to address attendance issues.

**COMMISSIONER REPORTING:**

Commissioner Gamboa recently provided a presentation on farm worker issues.

Commissioner Jasmin is participating in outreach opportunities. He will provide a picture and write a blurb for the agency website.

**AAG UPDATE:**

Assistant Attorney General Lamson has been working to identify presenters for a case law update on farm workers who are particularly vulnerable due to gender and immigration status and a briefing on processes pertaining to statements of deferred interest.

This will be AAG Lamson’s final meeting. AAG Matthew Kernutt will be available to the Commission until further notice.

**PUBLIC COMMENT:** None made.

**OTHER BUSINESS:**

Commissioner Gamboa moved to delegate authority to Director Armstrong to develop a policy pertaining to statements of deferred interest. Commissioner Jasmin seconded the motion. There was no discussion.

There were no objections made and the motion was adopted.

**2024 COMMISSION MEETING SCHEDULE:**

<b>April 25, 2024, at 10:00AM</b>	Via Conference Call
<b>May 23, 2024, at 10:00AM</b>	Via Conference Call
<b>June 27, 2024, at 10:00AM</b>	Via Conference Call
<b>July 25, 2024, at 10:00AM</b>	Via Conference Call
<b>September 26, 2024, at 10:00AM</b>	Via Conference Call
<b>October 24, 2024, at 10:00AM</b>	Via Conference Call
<b>November TBD</b>	Via Conference Call
<b>December TBD</b>	Via Conference Call

**ADJOURN:** There being no further business, the meeting adjourned at 10:17AM.

Respectfully submitted by,

Alison Riffer  
Commission Clerk